



## JOB DESCRIPTION

<b>POST:</b>	<b>Lecturer in Uniformed Protective Services</b>
<b>GRADE:</b>	<b>Qualified Main Lecturer Scale, Points 8-15</b>
<b>SALARY:</b>	<b>£31,000 - £40,026 DOE</b>
<b>DATE:</b>	<b>March 2024</b>
<b>PURPOSE OF THE POST:</b>	<b>To continually improve the learning experience and achievement of students through effective teaching &amp; learning</b>
<b>RESPONSIBLE TO:</b>	<b>Head of Curriculum</b>

**The post holder will be required to:**

### TEACHING AND LEARNING

1. Teach on courses as agreed with the Head of Curriculum and the Assistant Principal
2. Act as Course Leader, if requested.
3. Prepare and mark student work, monitor progress towards individual targets, keep records, IV and provide timely reports/reviews to students, parents, employers and College managers, as appropriate.
4. Work closely with other colleagues to respond to the needs of students.
5. Pay due attention to the principles of inclusive learning including:
  - extension resources/activities for students of higher ability;
  - general resources, including the use of Information Learning Technology;
  - Support for student with learning difficulties and disabilities
6. Contribute to the design, delivery and future planning and development of the curriculum.
7. Contribute to the teaching/learning resource bank including e resources for the relevant subject/courses.
8. Maintain an up-to-date knowledge of developments in the relevant subject/course.
9. Develop and maintain effective external links related to the delivery of the subject/course and represent the College at relevant meetings.
10. Organise and participate in relevant visits, field trips, both in the UK and overseas.
11. Attend and contribute to relevant meetings, including Enrolment/Open Events and Parents' Evening, as appropriate.
12. Advise and assist the Head of Curriculum and other team members in all matters related to the delivery of subject specialisms.

### QUALITY ASSURANCE

1. Participate, as a team member, in the development of teaching methods and strategies towards an ethos of continuous improvement.
2. Contribute to the self-assessment process and take responsibility for relevant actions and targets in the development plan for the curriculum area.
3. Participate in the College's Lesson Observation Scheme.

4. Undertake professional development and training to contribute to individual and College development.
5. Undertake the role of IV in delivery

## **OTHER**

1. Undertake such duties as may be reasonably requested from time to time.
2. You will be required to take an active role within the College Combined Cadet Force as a Cadet Force Adult Volunteer
3. For the right candidate the Job can be combined with a School Staff Instructor role for the College Combined Cadet Force Unit which would be paid up to 51 days per year.  
See additional Job description below

### **The Post holder will:**

- Give a high profile to equality of opportunity in all areas of activity, including compliance with the Equal Opportunities policy.
- Aim to provide a safe and secure environment for all our students in compliance with our Safeguarding Learners, Child and Vulnerable Adult Protection Policy.
- Ensure compliance with the Disability Statement, including the need to notify Human Resources of any changes in circumstances.
- Participate in the agreed scheme for staff development, training and appraisal and be committed to continuous personal and professional development.
- Carry out all duties with due regard to Health and Safety Regulations.
- Ensure compliance with the Financial Regulations of the College
- Ensure compliance with the College Computer & Telecommunication Systems regulations, policies and procedures.
- Notify HR of any changes in personal details, e.g. a change of name or address, telephone number, next of kin/emergency contact details, etc.

This job description is current at the date shown but in consultation with the post holder it is liable to variation to reflect or anticipate changes related to the job.

### **Safeguarding Recruitment Statement**

Brockenhurst College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Signature of post holder: \_\_\_\_\_

Date \_\_\_\_\_

**PERSON SPECIFICATION: Lecturer in BTEC Uniformed Protective Services**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>EDUCATIONAL QUALIFICATIONS / ATTAINMENTS</b>	Degree or equivalent professional qualification Experience of working in a Uniformed Protective Service Appropriate teacher training qualification (or working towards this)	Cadet Force Adult Volunteer
<b>EXPERIENCE REQUIRED</b>	Excellent teaching skills Able to manage learners and learning effectively Able to develop effective learning resources	Experience of warding body work Able to demonstrate a track record of curriculum development Able to IV assessment decisions
<b>SPECIAL KNOWLEDGE OR TRAINING</b>	Knowledge and understating of current developments in the relevant curriculum area	Evidence of links with relevant curriculum networks or employers Up to date knowledge of the travel industry
<b>ABILITIES, SKILLS &amp; PERSONAL QUALITIES</b>	Supportive and positive approach to teaching and learning. Effective team player. Good administrative and organisational skills. Able to meet tight deadlines and handle pressure and a range of demands. Energetic and enthusiastic Evidence of working towards and achieving personal targets. Ability to develop close links with local employers and other business related agencies to enhance curriculum delivery. Ability or willingness to use and develop Information Learning Technology and other IT applications.	
<b>RELATIONSHIPS</b>	Able to relate well to learners of all abilities and to assess learner needs. Able to work well with colleagues in the college Excellent interpersonal skills with parents.	
<b>MOTIVATION</b>	Empathy with and strong commitment to helping every student achieve their potential. Commitment to take part in staff development and training. Commitment to the mission and values of the College.	
<b>SPECIAL CIRCUMSTANCES</b>	Ability to organise and participate in residentials and visits both in the UK and overseas Prepared to Participate in the College Combined Cadet Force	Midas Licence